

TO: DISTRIBUTION LIST
DSAMH and DSAMH Funded Program Administrators, Directors, Managers

FROM: DSAMH Training Office

DATE: May 15, 2006

SUBJECT: **Summer Institute Scholarships and Registration**

The Delaware Division of Substance Abuse and Mental Health's 35th Summer Institute will be held from Monday, July 24, 2006 through Friday, July 28, 2006 at the University of Delaware, Clayton Hall. The Summer Institute (SI) Brochure, will soon be available in the Training Office and on our website. Please find scholarship information included or on our website at www.dhss.delaware.gov/si06.

Who is eligible for a 35th Summer Institute Scholarship?

Merit, contract, and seasonal employees of DSAMH and employees of DSAMH funded programs are eligible to apply.

What is the scholarship amount?

A scholarship award from the DSAMH Training Office covers fifty percent of Institute tuition for 5-day, 3-day, and 2 day workshops. Recipients are responsible for ensuring that all remaining costs are paid.

Training Office scholarship awards are granted in the following amounts:

- | | |
|---|---|
| <input type="checkbox"/> 5-day or 3 plus 2-day workshop | \$200.00 toward total tuition of \$400.00 |
| <input type="checkbox"/> 3-day workshop only | \$165.00 toward total tuition of \$330.00 |
| <input type="checkbox"/> 2-day workshop only | \$125.00 toward total tuition of \$250.00 |

Are scholarships available for the keynote, one-day, half-day or mini-workshops?

Due to the very affordable tuitions of these choices, we are not able to offer scholarships for the keynote and awards lunch, the 1-day, half-day or mini-workshops. *The Keynote Address and Awards Luncheon are included for persons registered for a 5-day, 3-day, 2-day, 1-day and half-day or any combination of these workshops.* Seats for the Keynote Address and Awards Luncheon are available for \$50.00 for those not registering for a workshop during Summer Institute. One-day workshops are offered at \$100 per day, half-day workshops are \$80 and mini-workshop tuitions are \$30 - \$50 per workshop.

Are scholarships transferable?

No. Scholarships are awarded to an individual and are not transferable.

As a Program Director receiving this memo, what should I do?

1. Encourage participation.
2. Copy this memo and distribute to your employees.
3. All payments to Conference Services must to be made in cash, by credit card, or check at the time of registration. The dollar amount should match the amount due section of the registration form(s).

As an DSAMH employee or employee of a DSAMH funded program receiving this memo, what should I do?

1. Review brochure to decide which workshop(s) you will attend and talk with your supervisor to identify the workshop(s) that would enhance your professional development. Complete the scholarship application and follow your internal agency procedure for submitting it to the Training Office. NOTE: Supervisor signature is not needed on scholarship application.
2. Upon receipt of a scholarship award letter, complete the registration for attending the Institute.
3. Follow your agency procedure for submitting the registration and for payment. Payment must accompany Institute registration. *NOTE: Institute registrations are submitted directly to University of Delaware Conference Services as listed on the registration.*

Where do I send the Scholarship application?

Apply for an Institute scholarship:

1. Complete the attached application form.
2. Fax completed applications to (302) 255-4450 or mail to John Zugger, DSAMH Training Office, Springer Building, 1901 N. DuPont Highway, New Castle, DE, 19720.
3. Submit scholarships by June 30th if possible.
4. Call (302) 255-9480 or e-mail dsamh.training@state.de.us if you have questions.
5. Notification of scholarship award from the DSAMH Training Office will be faxed to you within 3 business days.

Where do I send the Summer Institute Registration?

To register for the 35th Summer Institute:

1. Forward completed registrations, scholarship award letter, and payment to **Conference Services, University of Delaware, Newark, Delaware 19716.**
2. Call (302) 831-2214 or e-mail Gail Lanius at glanius@udel.edu for questions regarding registration and/or payment.

35th SUMMER INSTITUTE
Monday, July 24 – Friday, July 28, 2006, University of Delaware, Clayton Hall

SCHOLARSHIP APPLICATION

Please Print Clearly

NAME: _____

POSITION: _____

DSAMH FUNDED PROGRAM: _____

BUSINESS ADDRESS: _____

WORK PHONE NUMBER: _____ FAX NUMBER: _____

I request the following scholarship from the DSAMH Training Office:

CHECK ONE:

- _____ \$200.00 > for a 5-day workshop or a 3-day/2-day combination (Includes Keynote and Lunch)
_____ \$165.00 > for a 3-day workshop only (Includes Keynote and Lunch)
_____ \$125.00 > for a 2-day workshop only (Includes Keynote and Lunch)

You must receive notification of a scholarship award from the DSAMH Training Office before you submit an Institute registration to Conference Services. A copy of your scholarship award letter must accompany your registration to Conference Services.

Tuition for a 5-day or a 3-day/2-day combination is \$400.00. Tuition for a 3-day workshop is \$330.00 while the tuition for a 2-day workshop is \$250.00. All 5-day, 3-day, 2-day, 1-day and half-day workshop registrations include the Monday Keynote Address and Luncheon. My signature indicates that if I receive a scholarship, I intend to participate in the 35th Summer Institute, attend the Keynote Address, and that costs over and above the scholarship award are my responsibility.

Your Signature

Date

The Training Office will communicate with you via fax or standard mail during May and June as to the status of this scholarship request. If you have not received a written response within 3 business days after submitting an application or if you have other questions, please call John Zugger at (302) 255-9480 or e-mail at John.Zugger@state.de.us It is **your** responsibility to notify your supervisor of this award. Please attach a copy of the scholarship award to your Institute registration.

MAIL OR FAX THIS COMPLETED FORM TO THE TRAINING OFFICE:

DSAMH TRAINING OFFICE
SPRINGER BUILDING, ROOM 384
1901 N. DUPONT HIGHWAY
NEW CASTLE, DE 19720

FAX: (302) 255-4450

35th Annual Summer Institute July 24 – July 28, 2006
Transforming Services to Transform Lives

*All 5-day, 3-day, 2-day, 1-day and half-day workshop registrations include the Keynote Address and Luncheon on Monday, July 24, 2006.

***Five Day Workshops (or a 3 Day + 2 Day Workshop; (\$400)):**

Substance Abuse Prevention Specialist Training
The 12 Core Functions of Substance Abuse Counseling: Certification Preparation

***Three Day Workshops (\$330):**

Basic Principles of Addiction Pharmacology and Drug Therapy
Designing and Delivering Effective Psycho-Educational Groups
Mindfulness Based Stress Reduction
Post Traumatic Stress Disorder: A True Biopsychosocial Disorder
Relapse Prevention: Empirically Supported NIDA Models
Understanding the Developmental Effects of Trauma

***Two Day Workshops (\$250):**

Asperger's Syndrome: Real Solutions for Promoting Change
Critical Issues in Counseling Men Dreams
Motivational Interviewing: An Experiential Introduction
Preparedness for a Mass Casualty Incident
Successful Outcomes for Borderline Personality Disorder
System Change via Problem Solving Courts
Treatment for Persons with Co-Occurring Conditions
Unergi Body Psychotherapy

***One Day Workshops (\$100):**

Tuesday	CircleWorks Empowerment for Recovery and Transformation: A Workshop for Consumers Cognitive Behavior Therapy with Children
Wednesday	Harm Reduction CBT of Co-Occurring Conditions Promoting Healthy Outcomes for Lesbian, Gay, and Bisexual Youth Suicidal and Aggressive Behaviors: Assessment and Intervention
Thursday	Cognitive Behavior Therapy for Personality Disorders Strategies for Implementing Evidence-Based Supported Employment The Transforming Face of the Aging and HIV/ AIDS
Friday	Depression and Mood Disorders: Cognitive-Behavioral Conceptualization/Treatment Forensic Psychiatry in the First State: Legal Defenses, Competency Evaluations, and Treatment Issues Self-Mutilation: A Means to Communicate, Not Manipulate

***Half-Day Workshops (\$80)**

Transformational Leadership in the 21st Century
How Safe is She? Risk Analysis and Safety Planning for Victims of Domestic Violence
Integrating Primary Care and Behavioral Health Services
Identifying Individuals with Traumatic Brain Injury

Mini-Workshops 6:00 – 9:00 PM:

Monday	Ethics in Counseling: An Update (\$50)
Tuesday	CPR/AED (\$30)

